

## NON-COMPETITIVE GRANT FORM

(This form is to be submitted to the Business Office)

There are two types of non-competitive grants. One is for **publication** costs (pages charges, reprints, illustration, etc.) and is limited to \$300 for an article or chapter and \$500 for a book. A new request should be filed for each publication. There is no yearly limit on the number of publications supported. The second type is for **travel** (beyond the current \$1,000 limit), **supplies/books**, and **supplemental funding** to an existing grant and is limited to \$300/year/individual.

Name \_\_\_\_\_ Date \_\_\_\_\_

Rank and Department \_\_\_\_\_

I am requesting funding in the amount of \$\_\_\_\_\_ for (briefly explain job relatedness and itemize expenses or attach receipts or invoices):

\_\_\_\_\_  
(Signature of Applicant)

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\_\_\_\_ Approved      \_\_\_\_ Disapproved

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments:

<b>Business Office Use Only</b>
Balance in Non-Competitive funds as of date of request \$_____

