

MSAC Meeting Minutes Wednesday May 4, 2005

Present: Bill Bauer, Ginny Corso, Eva Eichinger, Kris Moloney, Elise Riggle, Larry Stimpert, Cindi Thompson

ITEM 1

Minutes from May 4, 2005 meeting

After discussion, it was moved and seconded that the minutes for April 14 and 27 be accepted as amended/corrected. Motion passed. An MSAC member will e-mail staff to inform them that the minutes are available on the web and provide the web link.

ITEM 2

Years of Service Committee report

Eva reported that there was discussion about who is to be included in the annual awards for years of service. For this year, all employees classified as staff with at least 50% appointments will be recognized. The committee will forward to MSAC a proposed list of items to be presented based on the marker years of service. MSAC will then review the proposal and forward it to the Dean for approval. MSAC will explore clarification of who should be included in the annual recognition.

ITEM 3

Correspondence to MSAC

MSAC received correspondence with questions concerning membership. Discussion followed. Kris supplied a response to the writer with clarifications. Note: It was unclear if members of the Dean's administrative team can be members of MSAC. Ginny will contact Evie for clarification.

ITEM 4

Staff Development Funds

Due to time constraints, MSAC briefly discussed the kinds of activities that would be appropriate use of the new staff development money being made available by Evie. MSAC decided that appropriate activities could include things such as short courses, education, or workshops to enhance professional growth and development but may or may not necessarily be directly related to a staff member's job. Appropriate activities can include opportunities to enhance job performance and interactions with faculty, staff, students, and the public. The discussion will continue at the next MSAC meeting.

NOTE: It was announced that the Town Hall meeting for staff that was scheduled in May with President Holbrook, has been cancelled.

THE NEXT MEETING WILL BE THURSDAY , MAY 12TH AT 2:00 PM IN C100N.