

MSAC Meeting Minutes
Tuesday, May 23, 2006, at 3:00 p.m.

Present: Cindi Thompson, Vicki Ryan, Eva Eichinger, Terri Fox, Kris Moloney, and Scott Savage

ITEM 1:

Staff Appreciation Event

Cindi talked about the Staff Appreciation event during the Chautauqua. There is a tailgate picnic planned before the event on Wednesday, June 28. It will be open to the families of staff as well. It sounds like a very good event.

ITEM 2:

Group/Club Comments

Kris made a comment that any group/club thing that we work with should have a statement attached that the activity should be done with the approval of your supervisor or listed as something that needs to be done on your own time.

ITEM 3:

Staff Forum

The Staff Forum with Evie will be held on Thursday, May 25, from 7:30-8:15 and 8:15-9 p.m. and will include the Chautauqua Staff Appreciation, Performance Review Procedures, Outstanding Staff Award and Faculty/Staff Banquet details, future fall events, and new building progress. Different committee members will be taking part in the some of the activities that will be discussed. Kris and Eva will be representing MSAC at the 7:30 meeting and Cindi, Terri, and Scott will be attending the 8:15 meeting.

ITEM 4:

MSAC Banner

Vickie brought in a banner sample for the proposed MSAC banner. We are going to go with a 4' x 6' banner that is good for both indoor and outdoor use to display the MSAC logo and should have it available by the time of the Chautauqua Staff Appreciation event.

Next Meeting:

No meeting scheduled at this time.

Meeting was adjourned at 4:00 p.m.