

MSAC Meeting Minutes
Wednesday, November 7, 2007
2:00 p.m. – 3:45 p.m.

Present: Mike Collura, Jen Racer, Vicki Ryan, Rick Stewart, and Connie Stitzlein

ITEM 1:
Approval of Minutes

Minutes from the October 3, 2007, MSAC meeting were approved and will be posted on the MSAC website.

ITEM 2:
University Staff Advisory Council

We welcomed Bill Koshar – a staff member on the Wooster OSU Campus. He serves on the University Staff Advisory Council (USAC) in Columbus and attends meetings twice a month in Columbus.

He is trying to push USAC to visit all the regional campuses. They used to do this and he is trying to start that up again. USAC has Town Hall meetings and General meetings with staff to follow up about any problems, concerns, or ideas. USAC members are appointed by the President similar to our MSAC members being appointed by the Dean. USAC gets agenda items mainly through the website and announces their meetings in advance in case anyone wants to email agenda items to them.

USAC meetings are held the 2nd and 4th Wednesdays of every month at 8:30 a.m. in the Yonkin Success Center Room 320 and usually last for approximately 2 hours. The first meeting of each month is an actual meeting and the 2nd one usually involves a speaker.

MSAC members will rotate USAC meetings once a month on the 2nd Wednesday and will need to let Bill know ahead of time that we are planning to attend.

USAC Website is: <http://usac.osu.edu/>.

ITEM 3:

Proposed amendments to MSAC bylaws

Proposed amendments to MSAC bylaws include:

1. Someone should be able to serve two consecutive 2-yr. Terms if they want.
2. MSAC will now have a chair & recorder
3. Removing Article V, Section II G from bylaws if the second amendment passes

Under Bylaws-Duties & Terms we should move C to B and make C: create a chair.

Paula moved to prepare a ballot with the 3 recommended amendments and Connie seconded.

ITEM 4:

Staff Forum

The next Staff Forum will be held December 5 and will have 2 sessions: 7:30-8:15 a.m. & 8:30-9:15 a.m. Mike and Paula will be creating the ballot needed for the 3 recommended amendments. Mike will send out the proposed amendments to all staff 3 days before the Staff Forum.

ITEM 5:

Executive Committee Staff Member Election

Rick is working on a proposal for Executive Committee selection of staff to help out the Dean. MSAC will look at personal contact as a way to determine interest in staff representation to streamline the ballot to only those staff interested and available for participation.

ITEM 6:

Staff Appreciation Committee

Rick updated the committee on the Staff Appreciation Committee event which will be scheduled for Friday, December 14, 2007, from 12:30 to 4:30 p.m. in the Eisenhower Student Union.

NEXT MEETING:

The next meeting will be held Wednesday, December 5, 2007, at 2 p.m. in Riedl Hall Room 153.