

MSAC Meeting Minutes
Wednesday, February 21, 2007
10:00 a.m.

Present: Terri Fox, Paula Neutzling, Jennifer Racer, Vicki Ryan, and Rick Stewart

ITEM 1:

Approval of Minutes

After a short discussion, minutes from the February 8, 2007, minutes were approved as presented.

ITEM 2:

Outstanding Staff Awards

We asked Cathy Stimpert to send out a reminder e-mail on getting the Outstanding Staff Awards nominations in by the deadline of Friday, March 9. We are getting the nomination form on the MSAC website updated. We will also continue to personally encourage staff to nominate individuals.

ITEM 3:

Years of Service Awards Committee

Paula Neutzling, Chair of the Years of Service Awards Committee, would like to recruit additional members. Sign up sheets at the Staff Forum will be available.

ITEM 4:

Staff Forum

The next Staff Forum with Dr. Freeman will be held Thursday, March 15, in Bromfield 117, at 7:30 and 8:15 a.m. Terri will represent MSAC at the 7:30 session and Rick will represent MSAC at the 8:15 session. We will have sign up sheets available for the Years of Service Awards Committee and the Staff Appreciate Committee. Also we will pass out a contact card listing this year's MSAC members, as well as a reminder of our website, to all staff.

NEXT MEETING:

The next meeting will be held on Wednesday, March 21, 2007 at 10 a.m. in the Conference Room of the Center for Corporate and Community Education (Ovalwood 458).