

MSAC Meeting Minutes
Thursday, February 8, 2007
10:00 a.m.

Present: Kris Moloney, Vicki Ryan, Terri Fox, Cindi Thompson, Paula Neutzling, Hank Thomas, Eva Eichinger, Rick Stewart, and Jen Racer

ITEM 1:

Welcome

We welcomed the new members of MSAC: Vicki Ryan, Rick Stewart, Jen Racer, and Mike Collura. We hope to fill the remaining CCS position by Spring Quarter.

ITEM 2:

Mansfield Outstanding Staff Award

All nominations for Mansfield Outstanding Staff Award are due by 5 p.m. on Friday, March 9, to Kathy Stimpert. We received the evaluation criteria, reviewed the selection process, and discussed how notification should be given with the new members. The award will be given at the Annual Dinner scheduled for Friday, June 1.

ITEM 3:

Years of Service Award

We discussed the Years of Service Awards that were selected last year and talked about the general timeline for checking employee eligibility and ordering of the awards. Awards are presented for every five years of service. The Years of Service Award committee representative from MSAC will be Paula Neutzling. Cindy reminded us that we need to work with Carol Freytag on any purchasing or budget issues.

ITEM 4:

Committee Memberships

There are currently two active committees under MSAC – Years of Service and Staff Appreciation. The third committee – Outstanding Staff Award Criteria– has completed its charge. Rick Stewart volunteered to be the MSAC representative in charge of Staff Appreciation. Most members serving on these committees from 2007 have agreed to continue serving but we are always looking for new members with new ideas.

ITEM 5:

Hidden Benefits to OSU Staff and Faculty

We discussed OSU benefits that are available to us that may not be known or remembered by some. Did you know that Verizon offers a 15% discount to OSU employees? We discussed some ways that may remind of some of the benefits and hope to implement this in the near future.

ITEM 6:

MSAC Banner and Storage

Kris offered to continue to house the MSAC banner in the Conard Storage space. That way everyone will know where to retrieve it when we have activities.

ITEM 7:

Refreshments at Chair Massage Sessions

Vicki offered to take care of providing the sign and fruit/beverage setup (compliments of MSAC) for future Chair Massage Sessions since those sessions will be held in Riedl Hall.

ITEM 8:

Minutes Approved

After a short review the minutes from the November 2, 2006, meeting were approved.

NEXT MEETING:

The next MSAC meeting will be held on Wednesday, February 21, at 10 a.m. in the Conference Room of the Center for Corporate and Community Education (Ov. 458). We plan on meeting at the same time on the 3rd Wednesday of every month.

Meeting adjourned at 11 a.m.